

# Assembly instructions for

# MAILBOX BIGGI

The simplest way of fitting your BIGGI mailbox is to mount it on a concrete slab measuring 400x400x70 mm. You will need a 10 mm concrete drill to drill the base holes.

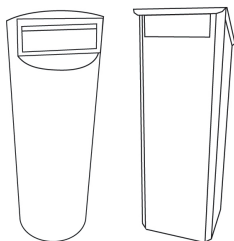
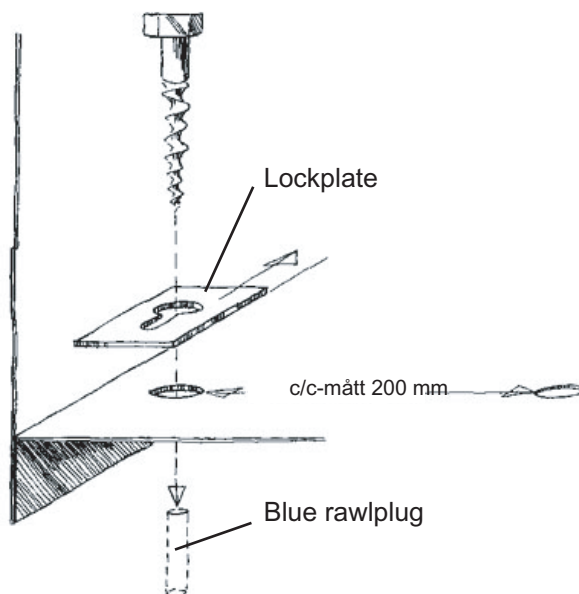
The distance between the drill holes in the base (centre-to-centre):

BIGGI Rondo : 200 mm

BIGGI Original: 200 mm

Follow these steps:

- 1, Correctly position the box on the slab. Open the access door and mark the position of the holes on the slab with a pen through the holes in the bottom of the box.
2. Move the box to one side, drill holes into the slab and insert the blue rawplug into the hole.
3. Twist the screws into the plugs with a couple of full turns. Lift the mailbox over the screws and slot the box over the screws so that the screw heads go through can be seen inside the box.
4. Put the small lockplate over the screw head, slide into the groove. Tighten the screws down.



**Biggi Rondo Biggi Original**

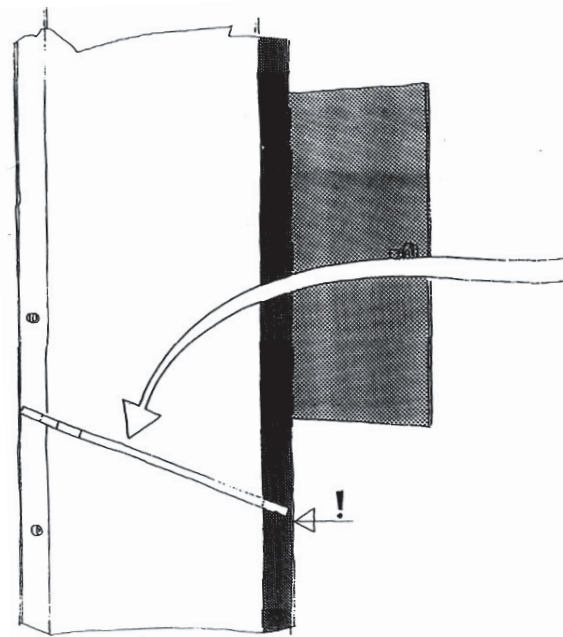
## Fitting the intermediate false-bottom/

One of the features of the Biggi mailbox

1. When the BIGGI is unpacked, remove the protective film from both sides of the intermediate false-bottom plate. The intermediate false-bottom should now be completely transparent.
2. The steps on the right show how the intermediate false-bottom should be positioned for ordinary daily use. It should rest on the supports inside the box. Note that it should sit on the pegs located 8 cm under the lower part of the hatch.

In other words:

1. Remove the protective film from the intermediate false-bottom plate.
2. Position the now transparent intermediate false-bottom plate as illustrated on the right
3. The intermediate false-bottom plate can be placed in the bottom of the box if you get large volumes of post or when you go away.



## Look after your mailbox properly - and it will look after your post.

Everyone at MMW Products would like to congratulate you on the purchase of your new Swedish mailbox. Look after it and it will last longer and look better.

Some tips:

- 1, Wipe the mailbox down at least a couple of times a year. Dirt and fallen leaves should be removed with a damp cloth; then polish your box with a dry cloth.
- 2, It is also a good idea to wax the box a few times each year, just like polishing your car.
- 3, Lubricate the lock with lock oil so that you will be able to open your box easily. We recommend CRC 5-56 oil.
- 4, Dont forget to lubricate the letterbox flap hinges so that they will return freely to the closed position after use.

If the lock sticks this may mean that it needs to be lubricated. Do not force the lock when you try to open it. If you live in a hard climate, the locks may freeze during the winter months, especially when the weather alternates around freezing point. If that happens we recommend that you use lock oil, preferably CRC 5-56.

Another tip:

Keys are supplied with the box. Separate them immediately so that you will have a reserve key if the other one gets mislaid.